

THE SCHOOL DISTRICT OF LEE COUNTY, FLORIDA  
SCHOOL HEALTH SERVICES

**PARENT PERMISSION FOR MEDICATION**  
School Year \_\_\_\_\_

Dear Parent/Guardian,

Florida Law (Sect. 232.0316) requires written parental permission for a student to take medication during the school day. Please refer to "Guidelines for Administration of Medication In School" on the back of this page for details.

My permission is granted for personnel of \_\_\_\_\_ and any school within the district to which my student may transfer during the school year including summer school, to administer the following medication for my student,

\_\_\_\_\_  
STUDENT'S NAME

I give my permission for school nurse to contact the physician or his/her designee to exchange information concerning the purpose, dosage, and effects of this medication.

\_\_\_\_\_  
PARENT OR GUARDIAN'S SIGNATURE

\_\_\_\_\_  
DATE

EMERGENCY PHONE NUMBERS: \_\_\_\_\_ HOME \_\_\_\_\_ WORK \_\_\_\_\_

Medication	Time of Day to Be Taken	Amount/Number to Be Taken	Duration of Medication, Beginning and Ending Dates Where Applicable
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Or as needed for: \_\_\_\_\_  
SYMPTOMS OR CONDITIONS

Ordered by \_\_\_\_\_  
PHYSICIAN'S NAME

\_\_\_\_\_  
PHYSICIAN'S PHONE NUMBER

Reactions to watch for: \_\_\_\_\_

Please explain the necessity for this medication to be provided during the school day \_\_\_\_\_

Is it necessary for this medication to be provided when the student is away from school property on official school business?  YES  NO

The student may take this medicine for up to two weeks. If medicine is needed for a longer period of time, a statement from the physician is required on the form provided by the school (MIS 401). Return physician permission by \_\_\_\_\_.

Parents are requested to pick up any leftover medicine within one week after the course of the medicine is over. Medicine left after this time will be discarded.

## **GUIDELINES FOR ADMINISTRATION OF MEDICATION IN SCHOOL**

A student may have an illness that does not prevent his/her attending school but which requires medication for relief or cure. If possible, such medication should be given by the parents at home. The medication may be taken at school only if failure to take it could jeopardize the student's health.

The following rules must be followed:

1. The parent or guardian must provide written permission on the form supplied by the school (MIS 398) for the principal or his designee to assist in the administration of each prescribed medication. An explanation of the necessity for the prescribed medication to be provided during the school day, including when the student is away from school property on official school business, must be included on MIS 398 Parent Permission for Medication.
2. If the physician orders a non-prescription medication such as aspirin or cough medicine, it will be necessary for the physician to provide a written note to be brought to the school. The container of non-prescription medication must be labeled with the student's name and directions concerning dosage. MIS 398 must be completed by the parent as outlined above. No over-the-counter (non-prescription) medications will be given without a written statement from the physician.
3. If the medication is to be given in school for longer than two weeks, a statement from the attending physician must also be provided on the form supplied by the school (MIS 401).
4. The medication must be received in school and stored in its original container, labeled with the student's name, name of the drug, directions concerning dosage, time of day to be taken, physician's name, and date of prescription. The parent may ask the pharmacist for an extra labeled container when buying the drug.
5. When medication is not in use, it shall be stored in its original container in a secure fashion under lock and key in a location designated by the principal.
6. The student should be responsible for coming to the clinic at the appropriate time for the medication.
7. School personnel should be informed of any side effects or complications which may result from the medication.